

## CLARIFICATION TEXT FOR CANDIDATE EMPLOYEE WITHIN THE SCOPE OF THE LAW ON THE PROTECTION OF PERSONAL DATA

As [Kentkart Group Companies](#) (“Kentkart”), we show maximum sensitivity to the security of your personal data. With this awareness, as the Company we give great importance to the processing and preservation of all personal data of our employees in accordance with the Law on the Protection of Personal Data No. 6698 (“KVKK”). With full understanding of this responsibility, we process your personal data under the name of "Data Controller" defined within the scope of KVKK, as explained below and within the limits ordered by the legislation.

### **Data Controller:**

In accordance with the KVKK, your personal data that you share as an employee candidate or a trainee will be evaluated by Kentkart, which is designated as the data controller, within the scope specified below.

#### **1. Collection, Processing, Operation and Purposes of Transfer of Personal Data**

All your personal data transmitted to our company are processed, protected, shared, transferred to third parties and destroyed at the end of the specified period in accordance with the Personal Data Protection Law No. 6698 and other applicable legislation. Your personal data will not be shared with others in any way contrary to law and good faith and will not be used for other than its processing purposes. Your personal data that you have shared with our company (Identity, contact information, professional experience, health information, former workplace address, phone number, position at the previous workplace, date of recruitment- termination, reason for leaving, salary, name, surname, title, workplace, telephone number of the reference you have specified in your job application, etc.) will only be used in the evaluation of the recruitment processes within the scope of the Law on Protection of Personal Data No. 6698, in the case of the recruitment processes result is negative, it will be used for the purposes of evaluating your application in similar positions to be formed later and communicating with the candidate in this context. We kindly would like to let you know that you have accepted by applying for this job and/or by sharing your CV with us that your personal and private data that you have reported in your CV to be included in our database, and that obtaining information/data about your aptitude for work by the Human Resources department via your references in your CV that you have declared voluntarily and your former workplaces information, and that you share the data in accordance with the information and consent of the relevant reference person, and that you are responsible for all requests and claims to the contrary by the reference owner, and that in case your application result is negative, your personal and private data mentioned above are stored in the Human Resources pool to be evaluated in future purchases and share it with our group company for the operation of human resources recruitment activities.

## CLARIFICATION TEXT FOR CANDIDATE EMPLOYEE WITHIN THE SCOPE OF THE LAW ON THE PROTECTION OF PERSONAL DATA

### 2. Method and Legal Reason for Personal Data Collection:

Your personal data collected for this legal reason can also be processed and transferred for the purposes specified in Articles (1) of this text within the scope of the personal data processing conditions and purposes specified in Articles 5 and 6 of the KVKK.

### 3. Rights of the Personal Data Owner Enumerated in Article 11 of the KVKK:

As personal data owners, if you submit your requests regarding your rights to our Company through the methods set out below, our Company will conclude them free of charge within 30 days at the latest, depending on the nature of the request. However, if a fee is foreseen by the Personal Data Protection Board, you will be charged by our Company in the amount of the fee in the list determined by the Personal Data Protection Board. In this context personal data owners has right to;

- a- Learn whether personal data is processed or not,
- b- Request information if the data has been processed,
- c- Learn the purpose of processing personal data and whether they are used in accordance with the purpose,
- d- Know the third parties to whom personal data is transferred at domestic and abroad,
- e- Request correction of personal data if it is incomplete or incorrectly processed,
- f- Request the deletion or destruction of personal data within the framework of the conditions stipulated in Article 7 of the KVKK,
- g- Request that the transactions made pursuant to subparagraphs (e) and (f) be notified to third parties to whom personal data has been transferred,
- h- Object to arising of a result against the person himself/herself by analyzing the processed data exclusively through automated systems.
- i- Demand compensation for damage in case of loss due to unlawful processing of personal data.

Pursuant to paragraph 1 of Article 13 of the KVKK, you may submit your request regarding the exercise of your above-mentioned rights to our Company in writing or by other methods determined by the Personal Data Protection Board. Since the Personal Data Protection Board has not determined any method at this stage, you must submit your application to our Company in writing in accordance with the KVKK. In this context, the channels and procedures through which you will submit your application in writing to our Company within the scope of Article 11 of the KVKK are explained below.

You can send your written request to the central address of the data controller in the [attached](#) list, by filling in the " Kentkart Application Form within the Scope of KVKK" on our website in a clear and understandable

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manner and with a document that will enable identification, by hand, by mail or via a notary public, or to the registered e-mail address (KEP) of the data controller in the [attached](#) list by signing with the secure electronic signature issued within the scope of Electronic Signature Law No. 5070, or to [kvkk.info@kentkart.com.tr](mailto:kvkk.info@kentkart.com.tr) by e-mail with Secure Electronic Signature or Mobile Signature.

The application containing your explanations regarding the right you have as the personal data owner and which you will make and request to use in order to use the above-mentioned rights; it should include identity and address information, documents proving your identity should be attached to the application, and "Personal Data Protection Law Information Request" should be defined in the subject part of the envelope/notification or in the e-mail.